



## City of Clinton Application for Employment

We consider applicants for all positions without regard to race, color, creed, religion, gender, national origin, age, disability, marital status, or any other legally protected status (EOE).

### General Information

Name		Date		
Home Address				
Phone		Email		
Position applying for				
Are you 18 years or older? Yes      No		Are you legally entitled to work in the U.S.? Yes      No		Date you can start
Have you ever been employed or applied for employment with the City? Yes      No      If yes, when and what position?				
Do you have relatives employed by the City? Yes      No		If yes, Name Position		Relationship
Emergency contact name and phone		Have you ever been convicted of a felony? Yes      No		
<b>Education and Training</b>				
High School Graduate or General Education (GED) Test passed? Yes      No				
If no, please list the highest grade completed				
High School, College, Business School, Military (Most recent first)				
Name and Location	Dates Attended Month/Year	Year Graduated	Degree and Year	Major or Subject
Occupational License, Certificate or Registration	Number	Where Issued		Expiration Date
Occupational License, Certificate or Registration	Number	Where Issued		Expiration Date
Languages Read, Written or Spoken Fluently Other than English				

### Veteran Information

Branch of Service	Date of Entry	Date of Discharge
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### Special Skills

**Employment (most recent first)**

Dates Employed	Employer	Phone Number
Starting	Address	Hours per week
Ending	Job Title	Number of Employees Supervised
Specific Duties		
Reason for leaving		May we contact this employer?

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**References:** List information of three people with knowledge of your character, work experience, and skills or ability for the position you are applying for. Do not list relatives.

Name	Telephone	Years Acquainted

All statements made on this application are true and correct. I understand that intentional false statements made on this application will eliminate me from further consideration for employment or will be grounds for dismissal. I authorize the City of Clinton, and all my previous employers, educational institutions, law enforcement agencies, and other organizations named in this application (with the exception of \_\_\_\_\_) to conduct or participate in an investigation of my personal background, work history, educational credentials and police record as may be necessary to verify the information provided in my employment application and to determine my fitness to hold the position for which I have applied.

Signature of applicant

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Signature of applicant Date