

306 8<sup>th</sup> Ave S  
Clinton, IA 52732  
563.242.8441



[www.clintonpubliclibrary.us](http://www.clintonpubliclibrary.us)  
[info@clintonpubliclibrary.us](mailto:info@clintonpubliclibrary.us)  
Social Media: @iacpl

## **Makerspace Policy and Fees**

The Clinton Public Library's Makerspace was created to help patrons develop their creativity and explore new technology. We have a variety of machines available for patrons to use.

1. Makers must have a valid photo ID or a library card.
2. Makers must read all policies and sign the Makerspace waiver.
3. Makers will sign in and out of the Makerspace
4. CPL will supply basic equipment. Supplies are free of charge, unless otherwise noted. Patrons will be responsible for bringing in any additional supplies or accessories.
5. Makers using the machines must be instructed on use by a CPL employee.
6. CPL staff is available to assist in explaining the operation of tools and equipment and will make materials such as manuals available upon request.
7. Patrons using the Makerspace machines WILL NOT profit from or run a business out of the Makerspace or by use of the machines. Violation of this policy will result in withholding the patron's use of the Makerspace for one year.
8. CPL is not liable for any damaged material or media belonging to persons utilizing the Makerspace equipment or facilities.
9. Makerspace users must be 15 years old or older, unless accompanied by an adult or provide a signed waiver from a parent or guardian.
10. Equipment in the Makerspace may be used only for lawful purposes. The public will not be permitted to use equipment in CPL Makerspace to create material that is:
  - a. Prohibited by local, state or federal law.
  - b. Unsafe, harmful, dangerous or poses an immediate threat to the wellbeing of others. (Such use may violate the terms of use of the manufacturer.)
  - c. Obscene or otherwise inappropriate for the library environment.
  - d. In violation of another's intellectual property rights.
11. The copyright law of the United States (Title 17, U.S. Code) governs the making of copies or other reproductions of copyrighted material. The person(s) using CPL's equipment is liable for any infringement.
12. Makers agree to pick up after themselves and clean the area they used, as well as return all equipment to its proper location.
13. If any tools or equipment breaks, please alert CPL staff immediately.

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### **Costs and Fees**

Item	Cost
Buttons	25 cents per 1 ¼" / 30 cents per 2 ¼"
Spiral or Comb Book Bind	7 cents to 25 cents per item
Report covers and backing	20 cents per cover or backing
Manilla folder	10 cents per folder
Felt	35 cents per 12"x8" sheet
Craft Paper	25 cents per sheet
3D Printing	25 cents per gram
HTV Heat transfer vinyl	Black or White \$1.00 per foot
HTV Heat transfer vinyl	Color 75 cents per 12"x10" sheet
Permanent vinyl	50 cents per 12"x12" sheet
Removable vinyl	60 cents per 12"x12" sheet

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### **Clinton Public Library's Makerspace Agreement and Waiver**

By signing this agreement and waiver, I indicate that I understand the terms of the policies, procedures, and fees associated with the Makerspace and agree to abide by it when using the equipment.

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Print Name

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Signature

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Date

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Phone Number

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E-mail address

#### **Parent or Legal Guardian's Signature (if under 15)**

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Signature

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Date

*The Library reserves the right to change this policy at any time.*

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Policy Adopted	Reviewed	Revised	Next Review
4/2019	6/2021	6/2021	6/2024