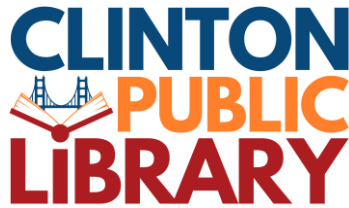


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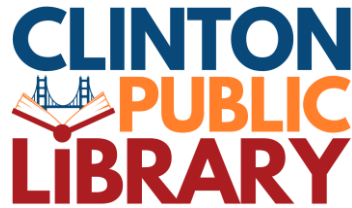
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Makerspace Policy and Fees

The Clinton Public Library's Makerspace was created to help patrons develop their creativity and explore new technology. We have a variety of machines available for patrons to use.

1. Makers must have a valid photo ID or a library card.
2. Makers must read all policies and sign the Makerspace waiver.
3. Makers will sign in and out of the Makerspace
4. CPL will supply basic equipment. Supplies are free of charge, unless otherwise noted. Patrons will be responsible for bringing in any additional supplies or accessories.
5. Makers using the machines must be instructed on use by a CPL employee.
6. CPL staff is available to assist in explaining the operation of tools and equipment and will make materials such as manuals available upon request.
7. Patrons using the Makerspace machines WILL NOT profit from or run a business out of the Makerspace or by use of the machines. Violation of this policy will result in withholding the patron's use of the Makerspace for one year.
8. CPL is not liable for any damaged material or media belonging to persons utilizing the Makerspace equipment or facilities.
9. Makerspace users must be 15 years old or older, unless accompanied by an adult or provide a signed waiver from a parent or guardian.
10. Equipment in the Makerspace may be used only for lawful purposes. The public will not be permitted to use equipment in CPL Makerspace to create material that is:
 - a. Prohibited by local, state or federal law.
 - b. Unsafe, harmful, dangerous or poses an immediate threat to the wellbeing of others. (Such use may violate the terms of use of the manufacturer.)
 - c. Obscene or otherwise inappropriate for the library environment.
 - d. In violation of another's intellectual property rights.
11. The copyright law of the United States (Title 17, U.S. Code) governs the making of copies or other reproductions of copyrighted material. The person(s) using CPL's equipment is liable for any infringement.
12. Makers agree to pick up after themselves and clean the area they used, as well as return all equipment to its proper location.
13. If any tools or equipment breaks, please alert CPL staff immediately.

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Costs and Fees

Item	Cost
Buttons	\$0.25 per button
Spiral or Comb Book Bind	\$0.07 to \$0.60 per item
Report covers/backing	\$0.20 per cover or backing
Felt	\$0.35 per 12"x8" sheet
Craft Paper	\$0.25 per sheet
3D Printing	\$0.15 per gram
Black or White Heat Transfer Vinyl	\$1.00 per foot
Color Heat Transfer Vinyl	\$0.75 per 12"x10" sheet
Permanent Vinyl	\$0.50 per 12"x12" sheet
Removable Vinyl	\$0.60 per 12"x12" sheet

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Clinton Public Library’s Makerspace Agreement and Waiver

By signing this agreement and waiver, I indicate that I understand the terms of the policies, procedures, and fees associated with the Makerspace and agree to abide by it when using the equipment.

Print Name

Signature

Date

Phone Number

E-mail address

Parent or Legal Guardian’s Signature (if under 15)

Signature

Date

The Library reserves the right to change this policy at any time.

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Policy Adopted	Reviewed	Revised	Next Review
4/2019	6/2021	6/2021	6/2024