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Notary Public

Clinton Public Library provides a notary service at the main library location during most hours of service. There is a charge of \$5 per visit. To inquire whether a notary is available, please call ahead to (563) 242- 8441.

Please be aware of the following guidelines for notary service:

- Appointments are required. Please call to schedule.
- All signers must be present and have photo identification, such as a valid Driver's License.
- The document **MUST NOT** be signed ahead of time; it **MUST** be signed in front of the notary.
- A limit of five (5) notarization stamps per person per day.
- Clinton Public Library public notaries follow all regulations established by the Code of Iowa, CHAPTER 9B, NOTARIAL ACTS.
- A document is invalid if changes are made after the notarization.

For your information: A notary only verifies the signer's identity and that the signature was made willingly and freely.

Notarization does NOT:

- Prove a document to be true or accurate.
- Legalize or validate a document.
- Notarize I-9 forms.
- Prove a statement under oath/affirmation is true.

Public notaries are NOT legal professionals; please do not ask them legal questions or for legal advice.

Adopted	Revised	Reviewed	Date of next review
8/8/2017	11/2021	10/2021	10/2024